



February 13, 2023 ♦ 7:00 p.m.
Wattsburg Area Elementary Center

AGENDA

I. Call to Order – Mr. Jeremy Bloeser, Board President

A. Pledge

B. Roll Call:

- | | | |
|---|---|---|
| <input type="checkbox"/> Mrs. Britni Burlingham | <input type="checkbox"/> Mrs. Nicole Lee | <input type="checkbox"/> Mrs. Tara Pound |
| <input type="checkbox"/> Mrs. Amanda Farrell | <input type="checkbox"/> Mr. Shawn Matson | <input type="checkbox"/> Dr. Andy Pushchak |
| <input type="checkbox"/> Mrs. Lea Hetherington | <input type="checkbox"/> Mr. Stephen Morvay | <input type="checkbox"/> Mr. Jeremy Bloeser |

II. School Reports

III. Guest and Citizen Comments

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

IV. Superintendent’s Report – Dr. Ken Berlin

V. Business Administrator’s Report – Mrs. Vicki Bendig

A. Treasurer’s Reports

[General Fund:](#) \$12,320,525.96

[Capital Projects:](#) \$490,268.93

[Cafeteria:](#) \$696,076.87

B. Bills

[Exhibit A1](#) Checks Already Written: \$86,856.98

[Exhibit B1](#) Cafeteria Checks Already Written: \$332.05

[Exhibit D](#) SHS Activity Fund Report: \$90,346.51

VI. Legal Advisement – Mr. Jeremy Bloeser

VII. Finance – Mr. Steve Morvay

F – 1 (I) Transfers

- To approve the following transfers:
 - Monthly budgetary transfer from the budget vs. actual report as outlined.
 - \$17,297.02 from the Committed Fund to Unassigned Fund Balance for the purchase of steel white boards.
 - \$26,186.84 from the Committed Fund to Unassigned Fund Balance for the purchase of the laser engraver for the high school.
 - \$10,500 from the Committed Fund to Unassigned Fund Balance for the Concession Stand HVAC work.

- \$2,495.28 from the Committed Fund to Unassigned Fund Balance for the roof work for the vent and blower in the high school CAD lab.
- \$15,503 from the Committed Fund to Capital Projects for high school auditorium lighting and sound upgrades.
- \$293,312.60 from the Committed Fund to Capital Projects for carpet replacement at WAEC.

F – 2 (I) Local Audit Report for Fiscal Year ending June 30, 2022

- To approve the Local Audit Report for the Fiscal Year Ending June 30, 2022 as prepared by Buffamante, Whipple, Buttafaro, P.C.

F – 3 (I) Erie County Technical School Budget for the 2023-2024 School Year

- To approve the [2023-2024 General Fund Operating Budget](#) for the Erie County Area Vocational-Technical School in Secondary Programs and Regional Career and Technical Center Adult programs as presented for adoption. The 2023-2024 General Fund Budget includes total expenditures of \$6,922,485 with total district contributions of \$4,720,743 and the Wattsburg Area School District contribution of \$392,543.

VIII. **Building and Grounds – Mr. Shawn Matson**

B – 1 (I) District Natural Gas Contract

- To approve the contract with [Mid-American Natural Resources, LLC](#) beginning March 2023 through August 2024 as outlined.

B – 2 (I) Carpet Replacement

- To approve the [replacement of carpeting in the elementary center](#) at an estimated cost of \$293,312.60

IX. **Personnel – Mrs. Nicole Lee**

P – 1 (I) ESS Substitute Additions

- To approve Gregory Barnett, Gerald Hemmis, Andrea Moreno, Mle Shofetall, Joshua Tomicek, Ronald Waldinger and Alexa Yoder as additions to the ESS Substitute List .

P – 2 (I) Service Substitute Additions

- To approve the addition of BreeAnna Byers to the Service Substitute List.

P - 3 (I) Leave Request

- To approve the following leave requests:
 - Extended Bereavement Leave of 3 days for Emily Graves.
 - FMLA-Like Leave for Bonnie Allen effective February 22, 2023.

P – 4 (I) Monthly Travel & Conference Maximum Meal Cost Reimbursement

- To approve travel and conference meal reimbursement at actual cost up to \$40 per day.

P – 5 (I) Conference Requests

- To approve the following conference requests:
 - Alissa Pyle to attend PASAP Conference February 26-28, 2023 in State College, PA at an estimated cost of \$736.53. Funds from Professional Development.

- Becca Kelley to attend PAFPC Annual Conference, April 16-19, 2023 in Pocono Manor, PA at an estimated cost of \$1,938.24. Funds from Title.
- Rob Englert to attend 5 Tools for Translating PA STEEL Standards into Instruction, June 19 – 22, 2023 in Edinboro, PA at an estimated cost of \$114.76. Funds from Professional Development.
- Sarah McCall to attend 5 Tools for Translating PA STEEL Standards into Instruction, June 19 – 22, 2023 in Edinboro, PA at an estimated cost of \$687.54. Funds from Professional Development.
- Tim Schweitzer to attend 5 Tools for Translating PA STEEL Standards into Instruction, June 19 – 22, 2023 in Edinboro, PA at an estimated cost of \$520.78. Funds from Professional Development.
- Pam Burdick, Jennifer Turner and Chris Paris to attend 5 Tools for Translating PA STEEL Standards into Instruction, June 19 – 22, and August 14-16, 2023 in Edinboro, PA at an estimated cost of \$2,623.60. Funds from Professional Development.
- Jack Corey, Seth Hembree, Eric Albrecht, Walter Chevalier, David Tome, Jerome Adamus to attend Glazier Football Clinic, February 24-26 in Pittsburgh, PA at an estimated cost of \$1,152.88. Funds from Professional Development.

P – 6 (I) Resignations

- To accept the following resignations
 - Adam Linger, custodian effective January 26, 2023.
 - BreeAnna Byers, special education aide effective January 30, 2023.

P – 7 (I) Job Description

- To approve the revised [Special Education Aide Job Description](#) as outlined.

P – 8 (I) Kindergarten Bootcamp

- To approve the following appointments for Kindergarten Bootcamp on Tuesdays, Wednesdays, and Thursdays August 1-18, 2023:
 - Michelle McAvoy
 - Haley Ottaway
 - Elizabeth Garcia – Special Education
 - Amanda Green - Nurse
 - Pam Burdick
 - Emily Stratton
 - Emma Kowalski – Speech Pathology

X. **Policy – Mrs. Amanda Farrell**

PL – 1 (I) Policies Second Reading

- To approve the second reading of [Policy 124 Alternative Instruction Methods](#) as outlined.

XI. **Curriculum – Dr. Andy Pushchak**

C – 1 (I) Robert Morris University Memorandum of Understanding

- To approve the [College In High School Enrollment Agreement](#) between Robert Morris University and Wattsburg Area School District as outlined.

C – 2 (I) Senior Banquet

- To approve the Senior Banquet for the Class of 2023 from 5:00 – 8:30 PM on May 19, 2023 at the Ambassador Conference Center, Erie, PA.

C – 3 (I) IXL Learning Agreement

- To approve the Renewal of the IXL Learning Agreement March 31, 2023 through July 1, 2028 as outlined.

XII. **Technology – Mrs. Lea Hetherington**

TE – 1 Eidex Focus Subscriber License Agreement

- To approve the renewal [Eidex Focus Subscriber License Agreement](#) from February 20, 2023 to February 19, 2026 as outlined.

XIII. **Transportation – Mrs. Britni Burlingham**

T – 1 (I) Transportation Requests

- To approve the [transportation requests](#) and ratification of field trips since last meeting as outlined.

XIV. **Athletic/Extra-Curricular – Mrs. Tara Pound**

AE – 1 (I) Volunteer List

- To approve Rebecca Brumagin, Bryan Lee, Stephanie Weed, and Branden Williams as additions to the WASD Volunteer List.

AE – 2 (I) Athletic Resignations

- To accept the following athletic resignations:
 - Branden Williams, Head Track and Field Coach effective January 18, 2023.
 - Dana Miller, Head Cross-Country Coach effective January 20, 2023.
 - Faith Bartlett, 1st Assistant Cross Country Coach effective January 24, 2023.

AE – 3 (I) Extra-Curricular Appointment

- To approve the appointment of Laura Pushchak as a Rainbow Facilitator at Step 1 for the 2022-2023 school year.

AE – 4 (I) Coaching Appointments

- To approve the following coaching appointments:
 - Randi Cage, Head Cross-Country Coach at step 2+
 - Dana Miller, Track & Field First Assistant Coach at step 2+
 - Elizabeth Bille, 7th & 8th Grade Coach at step 1.

XV. **Miscellaneous**

XVI. **Erie County Technical School – Mr. Steve Morvay**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**